

Taylor County Public Library
Board Meeting Minutes
July 13, 2020

The meeting was called to order at 12:08 pm. Present were President Leigh Ann Sadler, Vice President Christina Shively, Treasurer Eddie Hazelwood, Secretary Donna Gaddis, and member Dave DeBrot. Also present were Director Tammy Snyder and Office Manager Julie Sterchi.

Previous Meeting Minutes

Approval of minutes from the June meeting. Motion to approve by Sadler, seconded by Hazelwood, all approved.

Treasurer's Report

Taylor County Bank – acct # 8002541, operating checking	\$ 595,517.66
Taylor County Bank – acct # 8027625, debit card acct	\$ 7,302.27
Taylor County Bank – acct # 6014755, Square Reader acct	\$ 6,527.21
Abound Federal Credit Union – Certificate of Deposit (3/19/21)	\$ 163,549.14
United Citizens Bank of Central KY – Certificate of Deposit (6/21/21)	\$ 150,000.00
Citizens Bank & Trust – acct # 5000653, money market	\$ 70,521.85
Citizens Bank & Trust – Certificate of Deposit (7/22/2020)	\$ 318,444.19
Community Trust Bank – money market acct # 4003952878	<u>\$1,541,601.16</u>
Total as 6/30/20	\$2,853,463.48

*Face amount

Approval of Treasurer's Report. Motion to approve by Shively, seconded by Sadler, all approved.

Approval of Pay Vouchers. Motion to approve by Sadler, seconded by Shively, all approved.

Circulation Report

Circulation report was presented by Snyder. While the numbers are lower than last year, they're up from last month. Digital resources such as Overdrive and Universal Classes had high usage.

Open Issues

The epidemic/pandemic procedures are still in place. Online programming will stay in place through June and for Summer Reading, which just a few in-person programs involving limited numbers, distancing, and mandatory masks. Snyder informed that there is a state grant for personal protective equipment (PPEs) for non-profits which will help offset the cost of the equipment and gear the library has purchased.

Curbside service will continue for the foreseeable future.

The Citizen's Bank & Trust CD matures July 22. Hazelwood informed that the rate there right now is .5%. DeBrot noted that this was about as good a rate as can be had at banks currently. Two other institutions that might have higher rates have a \$150,000 limit on FDIC coverage and we have that much with them. Hazelwood will check with one more bank to ensure the CBT rate is the best we can do.

New Business

The library is open to the public with the following restrictions and requirements:

1. Healthy at Work guidelines still in place
2. A 30 patrons at a time limit, which includes an 8-patron limit at a time in the Children's/Junior area and an 8-patron, 30-minute limit for computer services at a time.
3. Face masks are required for library entry.

4. Two in-person programs will be offered this month with limited capacity and distancing measures. Face masks and temperature checks are required for entrance.
5. Patrons have access to the collection along with curbside service.
6. Front desk services for copies, faxes, laminating, and notarizing.

The library has a seed catalog available for patrons to “check out” 10 packets of seeds at a time.

Hotspot checkouts will be available July 20th.

The 2020 audit is scheduled for September 10-11, 2020.

TCPL now has insurance through State Farm Insurance, which will save a substantial amount in premiums.

Dalton Bennett has left the library to pursue a career in Louisville. Tammy will begin taking applications for the YA Librarian position in August. Part-time employee Tammi Tucker will be leaving the library July 25th to work more hours at her current full-time job.

Gaddis then moved to adjourn. DeBrot seconded, all approved. Meeting was adjourned at 12:53 p.m.

Next regular meeting date will be Monday, August 10, 2020 at 12:00 noon.

Donna Gaddis, TCPL Board Secretary