

Taylor County Public Library
Board Meeting Minutes
August 10, 2020

Meeting was called to order at 12:04 pm. Present were President Leigh Ann Sadler, Vice President Christina Shively, Treasurer Eddie Hazelwood, Secretary Donna Gaddis, and member Dave DeBrot. Also present was Director Tammy Snyder.

Previous Meeting Minutes

Approval of minutes for the July meeting. Motion to approve by Hazelwood, seconded by Sadler, all approved.

Treasurer's Report

Taylor County Bank- acct #8002541, operating checking	\$ 537,427.97
Taylor County Bank- acct #8027625, debit card account	\$ 4,285.07
Taylor County Bank- acct #6014755, Square Reader acct	\$ 6,695.27
Abound Federal Credit Union - Certificate of Deposit(3/19/21)	\$ 163,549.14
United Citizens Bank of Central KY - Certificate of Deposit (6/21/21)*	\$ 150,000.00
Citizens Bank & Trust - acct #5000653, money market	\$ 70,539.53
Citizens Bank & Trust - Certificate of Deposit (7/22/2023)	\$ 323,230.89
Community Trust Bank- money market acct # 4003952878	\$1,541,915.81
Total as of: 7/28/20	\$2,797,643.68

*Face amount

Approval of Treasurer's Report. Motion to approve by Gaddis, seconded by Shively, all approved.
Approval of Pay Vouchers. Motion to approve by Gaddis, seconded by Hazelwood, all approved.

Circulation Report

Circulation report was presented by Snyder. Numbers over last month showed increases in several areas as more patrons were allowed to use services; computer usage, Overdrive, Universal Class, Creative Bug, seed check-out, new patrons, and door count. When statewide cases rose again, and under state health department suggestions, changes were made to step back a phase in reopening to the public. Overall numbers are down from last year. Current epidemic/pandemic guidance has opening reevaluation on August, 17.

Open Issues

Curbside service will continue for the foreseeable future. Patrons like this service and have requested that this option remain as a library service. Computer services are currently available with 8-patron, 15-minute limits at this time. Front desk services are available. Masks are required for library entry.

The 2020 audit is still scheduled for September 10-11. Auditors will have a dedicated space for working. They will be in the Community Room unless it is reserved. If it is, they will be in the working in the YA room.

Eleven internet hotspots have been purchased. Ten will be available to patrons for two week checkouts. One hotspot is used by staff. Procedures for checking out and returning the hotspots will be more stringent and will be reviewed with patrons checking them out.

New Business

Epidemic/pandemic procedures and Healty at Work guidelines remain in place. If infection rates stay below state guidelines, on August 17th the library will reopen the collections to the public at a limited capacity. Some in-person programs with limited capacity will also be offered. Face masks and temperature checks will continue to be required for entrance to the library and programs.

Learning Kits will be available for check out later this month . These kits contain activities and games for early and elementray level learners.

Campbellsville High School student, Zoie Sidebottom, will work part-time and Saturdays. She will work with Dee Doss. Her time that falls under her high school credit hours will not be paid time. Review on an employee that has become family to a staff member through marriage will be reviewed and discussed at the September meeting.

Dalton Bennett's position as YA program director remains open for applitions.

DeBrot moved to adjourn. Shively seconded, all approved. Meeting adjouned at 1:05p pm.

Next regular meeting date will be Monday, September 14th, 2020 at 12:00 noon.

Donna Gaddis, TCPL Board Secretary