

**Taylor County Public Library**  
Board Meeting Minutes  
April 8, 2019

The meeting was called to order at 12:08 pm. Present were President Leigh Ann Sadler, Secretary Donna Gaddis, Treasurer Eddie Hazelwood, and board members Dave DeBrot and Christina Shively. Also present were Director Tammy Snyder and Office Manager Julie Sterchi.

Approval of minutes from last regular meeting and from the special called meeting. Motion by Sadler, second by Gaddis, all approved.

**Treasurer's Report**

Taylor County Bank – acct # 8002541, operating checking	\$ 756,241.46
Taylor County Bank – acct # 8027625, debit card acct	\$ 5,885.60
Taylor County Bank – acct #8 027706, Green/Taylor ECC acct	\$ 8,847.14
Taylor County Bank – acct # 6014755, Square Reader acct	\$ 13,762.45
Fort Knox Federal Credit Union – Certificate of Deposit	\$ 157,855.14*
United Citizens Bank of Central KY – Certificate of Deposit	\$ 150,000.00*
Citizens Bank & Trust – acct # 5000653, money market (3/28/18)	\$ 69,821.64
Citizens Bank & Trust – Certificate of Deposit (early withdrawal)	\$ 313,735.16
Community Trust Bank – money market acct # 4003952878	<u>\$1,110,475.47</u>
Total as 2/28/19	\$2,586,624.06

\*Face amount

Approval of Treasurer's Report. Motion by Gaddis, second by Shively, all approved.

Gaddis made a motion to transfer \$500,000 from the TCB operating checking account to CTB money market account (#2878) so that the funds can draw a higher rate of interest while still being accessible. Sadler seconded, all approved.

Approval of Pay Vouchers. Motion by Hazelwood, second by Sadler, all approved.

**Circulation Report.**

Circulation report presented by Snyder. Numbers are down in some areas. Expanded digital resources usage is still growing.

**Open Issues**

Snyder reported that a section of shingles blew off the foyer roof over the weekend and the leak is back. She will contact our insurance agent to discuss the many recent roof repairs and replacement of shingles which have not been adhering properly.

The new aquarium installation begins Tuesday, April 9<sup>th</sup> with tank set up. Fish, etc. will be added in about a week.

The CD at Ft. Knox Credit Union matures on May 19, 2019. Will check on rates closer to that date.

**New Business**

Friends of the Library donated 50 books for the library to the First Baptist after school program and 50 books to Green River Ministries. The Friends are hosting a Shop the Shed Book Sale April 12-13<sup>th</sup>.

Gaddis noted The Friends of Kentucky Libraries was offering \$500 grants to public libraries for increasing library profile in the community; she stated that this would be perfect for funding TCPL's participation in the Green River Lake 50<sup>th</sup> Anniversary Celebration June 15<sup>th</sup>.

Snyder informed that seven library computers will phase out and no longer be able to upgrade Windows applications as of January 2020. The three staff computers affected will be replaced this fiscal year; the four public computers affected will be replaced under the next fiscal year's budget.

The Board of Trustee Manual needs to be updated with review and possible revision of Board of Trustee Bylaws. Snyder will scan and email the current manual to Board members for action next month.

Snyder will have a rough draft of the fiscal budget for 2019-2020 for Board review at the May meeting.

Next regular meeting date will be moved to Tuesday, May 14, 2019 @ 12:00 noon to accommodate conflicting schedules.

The Board then went into Executive Session at 12:37 p.m.

The purpose of the Executive Session was to consider a proposal for consideration of allowing Tammy Snyder to continue maintaining Directorship of TCPL via remote process for the duration of her husband's military service out of state.

After discussion in the Executive Session, the Board meeting reconvened and Hazelwood made a motion to approve the proposal. DeBrot seconded. All approved.

Gaddis then moved to adjourn. Shively seconded. Meeting was adjourned at 1:05 p.m.

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Donna Gaddis, TCPL Board Secretary