

# Taylor County Public Library

## Board Meeting Agenda

September 14, 2020

12 pm

- I. Call to order
- II. Approval of minutes from last meeting & Special Call Meeting 8.17.20
- III. Treasurer's Report & Approval of Pay Vouchers
- IV. Circulation Report
- V. Open issues
  - a) Epidemic/pandemic procedures are still in place.
  - b) 2020 Audit was conducted on September 10th. Auditors will complete the audit and notify TCPL of a presentation date.
  - c) Hotspots are doing well with checkouts. Smith Ridge area has been noted not to have a very good signal for Mobile Beacon devices.
  - d) The library is open to the public with the following restrictions and requirements:
    1. Healthy at Work guidelines still in place
    2. Curbside checkout until October 1st. 8-patron, 30-minute limit for computer services at a time. Front desk services are available.
    3. Face masks are required for library entry.
    4. Some in-person programs with limited capacity of 10 are in place. Face masks and temperature checks will continue to be required for entrance into the library and programs. If infection rate escalates, programming will be cancelled for one week at a time.
  - e) Discussion on Samantha Simmons position as having become an immediate family member of the director, Tammy Snyder. Tammy Snyder would like to request for the Board of Trustees to convene to closed session under KRS.681 subsection f to discuss the personal nature of circumstances involved in allowing Samantha Simmons to remain on staff until further notice. This may be combined with the closed session request in the new business discussion.
- VI. New business
  - a) Kelsie Pepper only worked one week and then was offered a teaching position at Adair Co. Elementary which she accepted. Discussion on hiring for YA position to determine if necessary to hire immediately due to school closure to visitation.

- b) Our CU work-study students, Jenny Brunner and Josh Cato, have returned to work. This may be for a limited time depending on the status of CU's campus housing and class scheduling due to COVID-19.
- c) Tammy Snyder would like to request that October's Board Meeting be moved to October 19, 2020. She has a new grandchild that is due the first week in October and will be traveling to visit for the birth.
- d) Tammy Snyder would like to request for the Board of Trustees to convene to closed session under KRS.681 subsection f to discuss the hiring of a new director.

VII. Adjournment

**Next Meeting:** October 12, 2020 @ 12p.m.